



State of Texas  
 County of Hidalgo  
 Edinburg, Texas

Hidalgo County Head Start Program  
**WEDNESDAY, MAY 19, 2021**  
**6:00 P.M. – Meeting**

FILED  
 AT 2:00 O'CLOCK P.M.

MAY 14 2021

**VIRTUAL MEETING NOTICE**

POLICY COUNCIL REGULAR AGENDA  
 HIDALGO COUNTY HEAD START PROGRAM  
 POLICY COUNCIL VIRTUAL MEETING  
 WEDNESDAY, MAY 19, 2021  
 6:00 P.M.

ARTURO SUAJARDO, JR. COUNTY CLERK  
 HIDALGO COUNTY, TEXAS  
 DEPUTY

**NOTICE** is hereby given in accordance with Chapter 551, Texas Government Code that on Wednesday, May 19, 2021, at 6:00 P.M., a **REGULAR MEETING** of the Hidalgo County Head Start Program will be held in the Hidalgo County Head Start Program Administration Office, 2<sup>nd</sup> Floor Meeting Room located at 1901 West State Highway 107, McAllen, Texas. Discussion and possible action relating to the following business will be transacted:

In accordance with Section 418.016 of the Texas Government Code, Governor Abbot has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. As a result, all or some Policy Council Members may participate via videoconference. Additionally, members of the public are encouraged to watch the meeting online, at: <https://www.facebook.com/hidalgocountyheadstartprogram/>

To participate in public comments, the public will be permitted to offer public comments via email at [teresa.flores@hchsp.org](mailto:teresa.flores@hchsp.org) or call (956)212-0909 up to ten minutes before the start of the meeting (6:00 P.M.).

Discussion and possible action relating to the following business will be transacted:

- I. Call Meeting to Order, Roll Call, Establish Quorum *Humberto Chavez*
- II. Prayer/Pledge of Allegiance *Roxanne Flores*
- III. Approval of Consent Agenda *Teresa Flores*
- IV. Public Comments *Humberto Chavez*
- V. Executive Director’s Report *Teresa Flores*
  - 1. Emergency Supplemental Grant/American Rescue Plan Funds
- VI. Program Operations *Teresa Flores*
  - A. Administration
    - 1. Discussion/Approval to Disburse Lump Sum Summer Paychecks to Staff Who Resign as of the Last Summer Leave Day/Last Working Day for Position Assigned
    - 2. Discussion/Approval of the Eleven (11) Program Calendars for Program Year 2021-2022
    - 3. Discussion/Approval of the Reclassification of the Vacant Maintenance Worker Position to Crew Leader Position

VII. Programmatic Services

*Teresa Flores*

1. Discussion/Approval of One (1) Employee Request for a Leave of Absence for Professional Development

Employee's Name	Head Start Center	Employee's Position	Reason for Request	Length of Time Requested
Delia Sustaita	UTRGV	Center Manager	Field Practicum	05.24.2021- 06.11.2021

VIII. Closed Session: Policy Council may go into Closed Session Pursuant to Chapter 551, Texas Government Code, Sections 551.071, 551.672 and 551.074 – to discuss the following:

*Humberto Chavez*

1. Personnel Report – New Hires, Resignations, Terminations
2. Vacancies Report
3. Employment of Center Manager

IX. Open Session

*Humberto Chavez*

1. Personnel Report – New Hires, Resignations, Terminations
2. Vacancies Report
3. Employment of Center Manager

X. Policy Council

*Humberto Chavez*

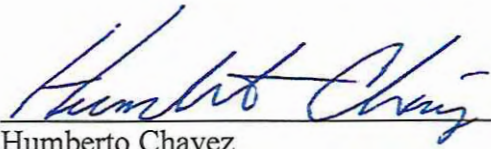
1. Next Policy Council Meeting Date

XI. Other Business

*Humberto Chavez*

XII. Adjournment

*Humberto Chavez*

  
Humberto Chavez  
Chairperson

05.14.2021  
Date



State of Texas  
 County of Hidalgo  
 Edinburg, Texas

Hidalgo County Head Start Program  
**WEDNESDAY, MAY 19, 2021**  
**6:00 P.M.**

FILED  
 2:04 O'CLOCK P.M.

MAY 14 2021

POLICY COUNCIL CONSENT AGENDA  
 HIDALGO COUNTY HEAD START PROGRAM  
 POLICY COUNCIL VIRTUAL MEETING  
 WEDNESDAY, MAY 19, 2021  
 6:00 P.M.

ARTURO GUAJARDO, JR. COUNTY CLERK  
 HIDALGO COUNTY, TEXAS  
 DEPUTY

In accordance with Section 418.016 of the Texas Government Code, Governor Abbot has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. As a result, all or some Policy Council Members may participate via videoconference. Additionally, members of the public are encouraged to watch the meeting online, at: <https://www.facebook.com/hidalgocountyheadstartprogram/>

**NOTICE** is hereby given in accordance with Chapter 551, Texas Government Code that on Wednesday, May 19, 2021, at 6:00 P.M., a **REGULAR MEETING** of the Hidalgo County Head Start Program will be held in the Hidalgo County Head Start Program Administration Office, 2<sup>nd</sup> Floor Meeting Room located at 1901 West State Highway 107, McAllen, Texas.

NOTICE TO THE PUBLIC  
 CONSENT AGENDA

The following items are of a routine or administrative nature. The Policy Council Members have been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Policy Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

- I. Approval of Minutes: April 21, 2021
- II. Approval of Monthly Financial Report: April, 2021
- III. Approval of Monthly Average Daily Attendance (ADA) Report: April, 2021
- IV. Approval of Monthly Texas Department of Agriculture Meals/Snacks Report: April, 2021
- V. Approval of Monthly Special Services Report: April, 2021

  
 Humberto Chavez  
 Chairperson

05.14.2021  
 Date